



## INSTRUMENTAL MUSIC PROGRAM PROCEDURES AND GUIDELINES

The Instrumental Music Program operates at Magill with Instrumental Music Services (IMS) teachers.

### INSTRUMENTAL MUSIC SERVICE (IMS)

The IMS Staff includes Instrumental Music teachers employed by the Department of Education and Child Development (DECD) who teach students who enter the program through the selection process described below.

### INSTRUMENTAL MUSIC SERVICES SELECTION PROCEDURES:

The program is ensemble based – the 30 minute group instrumental music lessons and instruments offered are dictated by the needs of the relevant ensemble. The selection process is collaborative between instrumental music teachers and school based teachers (classroom and music).

Woodwind	Flute, Clarinet, Saxophone	Concert Band
Brass	Trumpet, Trombone, French Horn, Euphonium and Tuba	Concert Band
Percussion	Tuned and un-tuned percussion	Concert Band
String	Violin, Viola, Cello, Double Bass	String Ensemble

### INSTRUMENTAL MUSIC SERVICES ELIGIBILITY:

All children who attend Magill School are entitled to apply and audition for inclusion in the IMS program at Magill. The following conditions apply:

- Students have access to instruction on one instrument only with the IMS.
- Where a student is learning from a private teacher they may not concurrently learn the same instrument from an IMS teacher.
- The minimum year level for woodwind, brass and percussion is Year 5. The minimum year level for string instruments is Year 4.
- Final selection is left to the discretion of the relevant IMS teacher in line with IMS Policy.
- Privately taught students who are in Year 3 upwards and play a stringed instrument, or Year 4 upwards and play a concert band instrument may be offered an audition and entry into the relevant ensemble, provided the ensemble is musically balanced.

### ACCESS TO INSTRUMENTAL MUSIC SERVICES LESSONS:

The selection for new IMS students (for the following year) will be determined at the beginning of each year and publicised in Term 2. Auditions are held at the end of Year 3 (for the inclusion in the string program in Year 4) and at the end of Year 4 for Year 5 inclusion in other programs.

## **ACCESS TO INSTRUMENTAL MUSIC SERVICES LESSONS (cont):**

Students are grouped according to instrument choice and introduced to the instrumental teacher who makes the final decisions and allocates lesson times. Students who are not selected can apply for other instruments or be placed on the *annual waiting list* until vacancies occur.

Students and their families are informed in writing about the outcome of the selection process.

All lessons are held during school hours on school premises. Most lessons are in small groups. Upon joining the scheme, a hire instrument is provided as soon as possible from school stocks or from an external source. We recommend that students do not purchase their own instruments until the student provides evidence of their long-term commitment to that instrument, and takes advice from Instrumental Music teachers with regard to the minimum standard of quality and size of instrument required.

## **ENSEMBLES:**

The school provides IMS tuition with the requirement that students will eventually become involved in the school ensemble as soon as they reach the required level.

Private students may choose to be involved but need to undergo an audition process. Vacancies for non-IMS students will only be offered to ensure the balance of the ensemble is maintained.

Participation in an ensemble enables students to share their musical skills with others and develop or extend skills including team work, confidence, communication, problem solving, cooperation, understanding connections/patterns, identifying group and self strengths, reflection, critiquing, analysing as well as developing friendships with other musicians.

## **REPORTING OF STUDENT PROGRESS:**

Regular feedback of students' progress not only motivates learners but also informs caregivers and school personnel of students' learning outcomes. IMS teachers write formal written reports based on Australian curriculum standards twice a year. The school will distribute IMS reports to parents/caregivers along with school reports.

## **INSTRUMENTAL MUSIC SERVICES PROGRAM LEVY:**

IMS instruction is publicly funded. The school allocates SSO and teacher hours to manage the IMS program. An annual administration levy applies for all students of ensembles which covers :

- Purchase of sheet music
- Printing costs associated with music copies etc.
- Fees for accompaniment in examinations or band / instrumental competitions.
- Entrance fees for ensemble competitions (e.g. Yamaha, Wind Ensemble competitions.
- Travel costs (bus hire etc.) for competitions and out of school performances
- Ensemble uniform costs and replacement
- Any miscellaneous printing costs for notices of performance, practice, general communication

The school will invoice families for the annual Instrumental Music Program levy after students have joined the program. A payment schedule may be arranged with the school Finance Officer. The levy may vary from year to year, and any balance will be distributed to ensemble members at the conclusion of the school year.

## HIRE INSTRUMENTS:

Magill provides a range of instruments for hire by students participating in the IMS program. The hire of a school instrument is a commercial agreement and students are expected to take due care with the maintenance and treatment of their instrument. Any repairs that are considered by our instrumental teachers to be deliberate or the fault/insufficient care of the user, will be at the expense of the family. Any damage must be immediately reported to the school music teacher, to organise repairs.

The damaged instrument needs to be returned to school for inspection. Do not attempt home repairs, or arrange for repairs from unauthorised persons.

**Please note: any repair must be authorised by the school. We will not be responsible for any costs incurred for unauthorized repairs. Repairs done incorrectly will involve total replacement by the family concerned.**

## HIRING FEE:

For hirers of school or other instruments, an annual hiring fee is charged. This pays for

- Normal maintenance (not associated with deliberate or unnecessary damage costs that must be met by user)
- Provision of additional music aids such as strings, bow repairs, bags / cases, music stands; in specific instruments, pads (flutes,) reeds (wood-wind instruments), picks, strings, amplifiers, straps (guitars), restrung bows, bridges, strings, general biannual refurbishments, neck rests etc (strings) etc.
- Replacement and renewal costs for new instruments used by IMS students.
- Accidental damage costs (must be assessed by Instrumental Music teacher for this provision to apply).
- Hiring of instruments not available in Magill School.